

SİSTEM ALÜMİNYUM SAN. VE TİC. A.Ş. PERSONAL DATA OWNER APPLICATION FORM

In accordance with Article 13 of the law on the protection of personal data No. 6698; 'the person concerned transmits their requests related to the application of this law to the data manager in writing or by other methods determined by the board. The data officer finalizes the claims contained in the application as soon as possible and no later than thirty days, depending on the nature of the request. However, if the transaction requires an additional cost, a fee may be charged at the tariff set by the board. The data officer accepts the request or rejects it by explaining its rationale and informs the Relevant Person of its response in writing or electronically. If the request contained in the application is accepted, the data controller will comply with the requirement. If the application is caused by the error of the data controller, the fee received will be returned to the relevant person.' **For applications to be made in accordance with the Law on the Protection of Personal Data, the applicant may apply together with this form within one of the following options;**

1. Applying directly to the applicant's company address below, proving their identity with the presentation of an T.R. ID card,

Company Address: Ergene-1 OSB Vakıflar OSB Mah. D100 Cad. No:13/1 59930 Ergene / TEKİRDAĞ

2. Applying through a notary or sending us a registered letter with a refund,

3. Applying via our company's email address (sistem@sistemaluminyum.com.tr)

As SİSTEM ALÜMİNYUM SAN. VE TİC. A.Ş., we respond to applications received by us in accordance with Article 13 of the Law on the Protection of Personal Data, no later than 30 days by the method of receiving the answer chosen by the applicant. In this context, if the applicant's application information is not accurate or has not been able to provide the reason for the application in detail and clearly or has not been able to submit the documents requested by SİSTEM ALÜMİNYUM SAN. VE TİC. A.Ş., SİSTEM ALÜMİNYUM SAN. VE TİC. A.Ş. will be responsible for the applicant's failure to respond to the application.

A. Başvuran Kişinin İletişim Bilgileri:

Name:

Lastname:

T.R. ID Number:

Contact Number:

E-mail:

Address:

B. Person's Relationship with Our Company;

Customer

Visitor

Partner

Other:

C. Please specify in detail your request under the Law on the Protection of Personal Data.

[] 1-I want to know if your organization processes personal data about me.

* Article 11/1,a of the Law on the Protection of Personal Data

EXPLANATION:

[] 2- If your organization processes personal data about me, I request information about these data processing activities.

** Article 11/1,b of the Law on the Protection of Personal Data*

EXPLANATION:

[] 3- If your institution processes personal data about me, I want to know the purpose of their processing and whether they are used for the purpose of processing.

** Article 11/1,c of the Law on the Protection of Personal Data*

EXPLANATION:

[] 4- If my personal data is being transferred to third parties at home or abroad, I want to know about these third parties.

** Article 11/1,ç of the Law on the Protection of Personal Data*

EXPLANATION:

[] 5- I believe that my personal data is incomplete or improperly processed, and I want them corrected. Specify the personal data that you want to correct, and send documents confirming its accuracy in the appendix.

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** Article 11/1,d of the Law on the Protection of Personal Data*

EXPLANATION:

[] 6- I want my personal data to be deleted [] or destroyed [] in accordance with the conditions provided for in Article Seven of the Law on the Protection of Personal Data.

** Mark the box for the operation you want to do. Article 11/1,e of the Law on the Protection of Personal Data*

EXPLANATION:

[] 7- I want my personal data, which I believe has been incomplete or incorrectly processed in request 5, to be reported to the transferred third parties if it has been transferred.

** Article 11/1,f of the Law on the Protection of Personal Data*

EXPLANATION:

[] 8- I want the transaction I requested in Request Number 6 to be notified to the transferred third parties if my personal data has been transferred.

** Article 11/1,f of the Law on the Protection of Personal Data*

EXPLANATION:

[] 9- I believe that by analyzing my personal data processed by your institution exclusively through automated systems, there is a result against me. I object to this conclusion.

Indicate your personal data that you think is the subject of the analysis and the result of the analysis:

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* Article 11/1,g of the Law on the Protection of Personal Data

EXPLANATION:

[] 10- I have been harmed by unlawful processing of my personal data. I demand that this damage be repaired.

Indicate which personal data the damage is related to and send additional documents confirming/supporting the damage (Court decision, Board decision, invoice, etc.).

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* Article 11/1,ğ of the Law on the Protection of Personal Data

EXPLANATION:

D. The form in which the applicant wishes to reach the side of the answer to their application;

Please mark the method to which you want to receive answers;

- Direct delivery to the address
 Via e-mail
 Delivered by hand

E. The Applicant's:

Name Surname :
Date of Application :
Signature :